

Outpatient Medical Records

Location: Munson Army Health Center 1st floor Room Number 1B11B

Phone:
(913) 684-6440 / (913) 684-6642 / (913) 684-6641

Areas of Responsibility:



The Munson Army Outpatient Medical Records Branch maintains the outpatient medical records for active duty personnel, retirees, and family members who receive their care at Munson Army Health Center.

As a general rule, medical records are “retired” three years after the patient’s last treatment date and sent to the National Personnel Record Center, St. Louis, Missouri.

All Military personnel to include Navy, Air Force, and Marines will have their medical record mailed to their next duty station. This is in accordance with DODi 6040.43 and OTSG Memo 06-037.

If family members accompany the military sponsor on a permanent change of Station (PCS) move, their records will be sent to the new duty station's Medical Treatment Facility. Please provide a copy of the sponsor's orders along with a written request to the OPR Office in order for the records to be transferred to the Military Treatment Facility or Troop Medical Clinic at your new duty station.

REMINDER!! The child’s shot records are the parent’s responsibility. School children are arriving without the immunization records necessary to comply with states' and overseas Department of Defense Dependent School System immunization requirements and being denied enrollment in schools. Proof of immunizations is necessary for most school enrollment.

Use this link to request a Military Record from the National Personnel Record Center in St. Louis, Missouri :

<http://www.archives.gov/veterans/military-service-records/get-service-records.html>

Please Note: Medical Records are the property of the United States Government and are maintained for the benefit of the patient. Outpatient Medical Records staff have the responsibility for ensuring all medical records held in their custody are safeguarded from loss or tampering, and that the information in the records is released only to authorized individuals.